



CORPORATE HEALTH AND SAFETY COMMITTEE – 18TH JULY 2022

SUBJECT: UPDATED VIOLENCE AT WORK POLICY

**REPORT BY: CORPORATE DIRECTOR - EDUCATION AND CORPORATE
SERVICES**

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to provide the Health and Safety Committee Members with details of proposed minor updates to Violence at Work Policy and to seek approval to implement the revised draft.

2. SUMMARY

- 2.1 The Authority has in place a number of policies setting out the Authority's approach to managing key health and safety risks. The Violence at Work Policy has been reviewed as part of the rolling programme of policy reviews.

3. RECOMMENDATIONS

- 3.1 Members to comment on the report and provide feedback as they deem necessary.
- 3.2 Any feedback from the Committee will be submitted along with the report to a future CMT.

4. REASONS FOR THE RECOMMENDATIONS

- 4.1 To ensure that the Authority meets its statutory responsibilities under Health and Safety law.

5. THE REPORT

- 5.1 The Violence at Work Policy (appendix 1) has been subject to minor wording changes only.
- 5.1.2 The policy and corporate management arrangement have been amalgamated into one document for ease of use.
- 5.1.3 The Employee Protection Register Procedure has been subject to minor wording changes only.

- 5.1.4 The Employee Protection Register Procedure was previously a standalone document however has now been included as an appendix to the policy.

5.2 Conclusion

The updated policy will help to ensure that CCBC is meeting its legal responsibilities under health and safety legislation and will assist in ensuring there is a robust health and safety framework in place to keep employees and others safe.

6. ASSUMPTIONS

- 6.1 No assumptions have been made regarding the information contained in this report.

7. SUMMARY OF INTEGRATED IMPACT ASSESSMENT

- 7.1 This report is for information only and so an Integrated Impact Assessment is not required

8. FINANCIAL IMPLICATIONS

- 8.1 There are no financial implications.

9. PERSONNEL IMPLICATIONS

- 9.1 There are no personnel implications

10. CONSULTATIONS

- 10.1 All comments from consultees have been included in the report.

11. STATUTORY POWER

- 11.1 The Health and Safety at Work etc. Act 1974 and Management of Health and Safety at Work Regulations 1999.

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Appendix 1 The Violence at Work Policy.